

Curriculum Vitae

James Howard

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Personal Statement:

I am a highly motivated, hard-working and diligent student currently enrolled in my final year of university. I am currently based in Swords, Co. Dublin. I study Business Studies with a specialism in Data Analytics at Dublin City University.

In terms of my career goals, I'd like to build my way up in a company to a senior data analysis position. With a knowledge of programming languages such as HTML, Python, R and SQL, as well as proficiency in Microsoft Excel and Microsoft Power BI – I would like to not only improve these skills and add to them, but also apply them in a role that allows me to flourish. As well as this, the other skills I've learned over the course of my degree such as marketing, entrepreneurship, economics and financial analysis for example would give me a unique perspective on a data analytics role.

Key Skills:

Organisation: I try to be as organised as possible and this can be credited to my experience of working as a kitchen porter.

Adaptability: I am always willing to learn and to adapt to new challenges..

Teamwork: Through playing team sports all throughout my youth, I understand the responsibilities and importance of being a team player. I was also part of a team when I worked with AXA.

IT Skills: Proficiency gained through use of Microsoft Office throughout secondary school and Data Analytics Module in college, as well as operational use in my roles at AXA.

Coding: Gained basic knowledge of coding (Python, SQL, R) through use of Kubicle as well as through Data Analytics specialism.

Customer Service: Through my early work with Vaughan's Pub and Aillwee Cave, I dealt with customers face to face everyday, enhancing my communication skills as well as empathising and problem solving.

High-Pressure Performance: Understand what it takes and how to stay on top of things when the going gets tough, experienced this through serving large bus tours in Vaughan's

pub, working in Farm Shop as part of Christmas market at Aillwee Cave and having to meet deadlines in AXA.

Critical Thinking: I have learned to think more independently through a Critical Thinking module in college.

Independence: Although part of a team that gave us support and help when we needed it at AXA, the majority of my work was done independently, so I am able to work on my own.

Educational Details:

St Fachnan & St Attracta's National School, Kilfenora, Co. Clare (2006-2014).

Mary Immaculate Secondary School, Lisdoonvarna, Co. Clare (2014-2020).

Faculdade de Economia da Universidade do Porto, 4200-464 Porto, Portugal (2022-2023).

Dublin City University, Dublin 9, Co. Dublin (2020-Present).

Educational Qualifications:

Junior Certificate 2017 – All Honours

Transition Year 2018

Leaving Certificate 2020 (495 Points) – 3 H2s in French, History, English. 3 H3s in Biology, Irish, Accounting. O2 in Maths.

Bachelors Degree in Business Studies (specialisation in Data Analytics): Hold a 2.1 as of 2nd Year.

Year One Results:

AC115 - Management Accounting for Decision Making – 67

EF114 – Introduction to Macroeconomics – 56

HR101 – Psychology in Organisations – 72

MS136 – Mathematics for Economics – 58

SB103 – Business 101 – Pass

AC116 – Financial Accounting for Decision Making – 58

EF113 – Introduction to Microeconomics – 44

LG101 – Introduction to Law - 56

MG101 – Introduction to Marketing – 52

MT120 – Business Analytics 1 – 55

SB101 – Enterprise 101 – 59

SB102 – Critical Thinking for Business – 68

Result for Year One: 2.2

Year Two Results:

EF307 – Financial Markets – 74

HR201 – Introduction to Human Resources Management – 69

MT201 – Operations Management – 66

AC402 – Business and Professional Ethics – 57

EF209 – Financial Management – 63

EF301 – Industrial Economics – 67

MG308A – The Changing Consumer – 68

MG337 – Digital Marketing – 55

MT224 – Applied Business Analytics – 68

SB201 – The Innovators Toolkit – Pass

SB202 – Critical Thinking in Action – 71

Result for Year Two: 2.1

Work Experience:

Employer: Mark Vaughan, Vaughan's Pub, Kilfenora, Co. Clare

Dates: June-October 2018, June-August 2019.

Job Title: Waiter/Porter

Description: Waiting and cleaning tables, sweeping floor, serving food and drink, washing up.

Employer: Fiona Mellett, Aillwee Cave, Ballyvaughan, Co. Clare.

Dates: November/December 2019.

Job Title: Farm shop assistant.

Description: Stocking goods, cleaning up storage and cheese room, packaging goods, serving fudge.

Employer: AXA Partners, Shannon, Co. Clare.

Dates: June-September 2021.

Job Title: Customer Solutions Advisor.

Description: Processing data to do with Payment Protection Insurance, dealing with complaints and queries from customers, third parties and Financial Ombudsman Service in UK.

Employer: AXA Partners, Shannon, Co. Clare.

Dates: May-September 2022, July-September 2023.

Job Title: Invoicing Associate

Description: Produce Monthly Client Invoices & Commission Statements accurately on time for a number of countries in multiple currencies in adherence to team quality framework.

Personal Achievements:

- Won County Final 2015 medal with Burren United and our team reached the final in 2016.
- On Clánn Lír teams that won division 4 Clare final in 2014 and division 3 Clare final in 2015.
- Nominated as part of school delegation to attend CEIST Leadership Conference 2019.

Interests:

- Playing sports, in particular Gaelic Football and Soccer.
- In my spare time, I also enjoy hiking and camping with my friends.
- Big interest in Photography.
- I come from a farming background.
- I am also interested in travelling and learning about other cultures.
- Member of Photography, Japanese and Marketing and Innovation societies in DCU.
- Previous member of Canoe, ESN, Accounting & Finance, and Enterprise societies in DCU.

References:

Ms. Mona Hynes
Principal
Mary Immaculate Secondary School
Lisdoonvarna
Co Clare
065 7074266

Mr. Mark Vaughan
Manager
Vaughan's Pub
Kilfenora
Co Clare

086 0857265

Mrs. Fiona Mellett
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